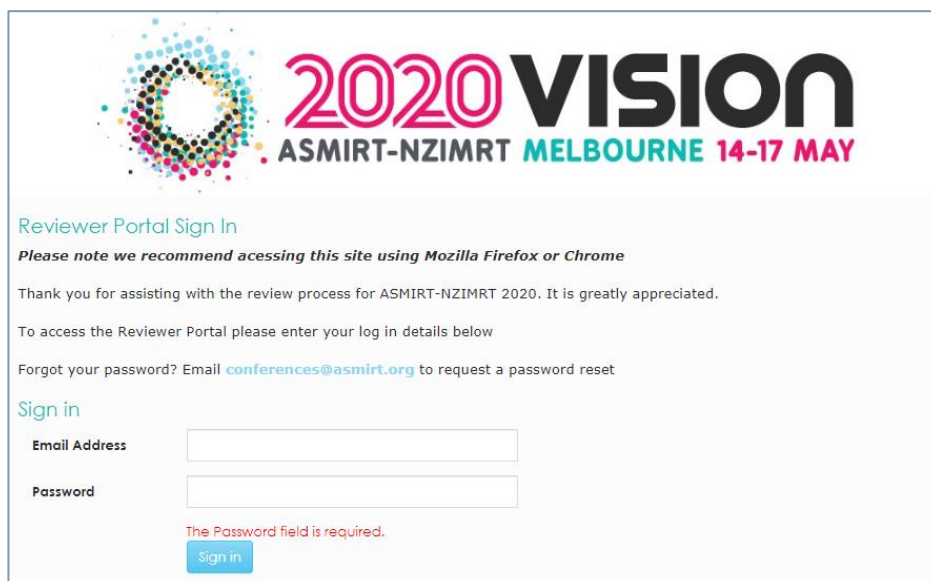


ASMIRT-NZIMRT 2020 Abstract Reviewer Portal User Guide

For those who have tested the Abstract Portal, please log in to the Reviewer Portal using the same login and password you have created. All other reviewers will shortly receive an email with your sign in details and a link to the Reviewer Portal so that you can begin the review process. In the meantime please see below for a quick user guide of how to navigate the Reviewer Portal.

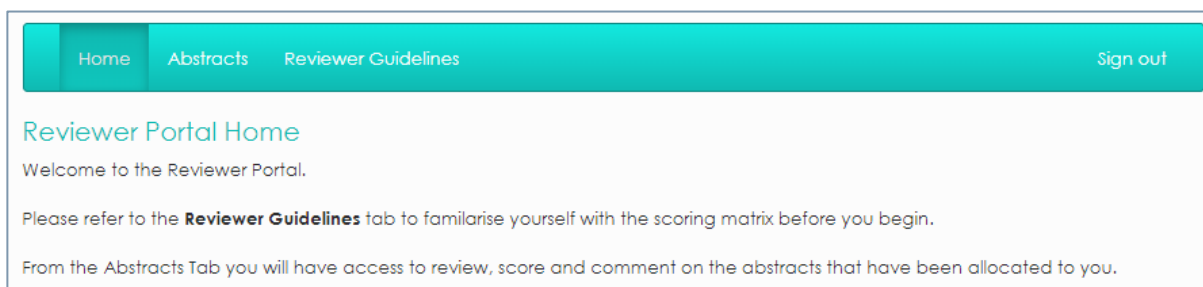
1. Signing in

Once you click on the link you will be taken to the below sign in page.



The screenshot shows the 'Reviewer Portal Sign In' page. It features the conference logo at the top. Below the logo, the text reads: 'Reviewer Portal Sign In', 'Please note we recommend accessing this site using Mozilla Firefox or Chrome', 'Thank you for assisting with the review process for ASMIRT-NZIMRT 2020. It is greatly appreciated.', 'To access the Reviewer Portal please enter your log in details below', and 'Forgot your password? Email conferences@asmirt.org to request a password reset'. There are two input fields: 'Email Address' and 'Password'. A red error message below the password field states 'The Password field is required.'. A blue 'Sign in' button is located at the bottom of the form.

Sign in with the details provided to you in the *ASMIRT-NZIMRT 2020 Reviewer log in details* email. You will then be taken to the below Review Portal Home page.



The screenshot shows the 'Reviewer Portal Home' page. It has a teal navigation bar with 'Home', 'Abstracts', 'Reviewer Guidelines', and 'Sign out' tabs. The main content area includes the heading 'Reviewer Portal Home', a welcome message 'Welcome to the Reviewer Portal.', a note to refer to the 'Reviewer Guidelines' tab for scoring matrix information, and a note that the 'Abstracts' tab provides access to review, score, and comment on allocated abstracts.

From here you can access the [Reviewer Guidelines](#) page which includes the scoring matrix. We recommend that you download the [Abstract Marking Rubric](#) and save it to your device so that you can easily view it when reviewing and scoring an abstract.

2. Viewing the paper

When you are ready to begin the review process please click on the [Abstracts](#) tab. You will then see a list of all abstracts allocated to you.

Home Abstracts Reviewer Guidelines Sign out

Abstracts for Review

On this page you can view and access the Abstracts that have been allocated to you for review. You can search for a specific abstract using the Search function or you can filter your list by selecting a presentation type from the Presentation Type drop down. Once you have selected an abstract to review, click the Review button to view the Abstract submission in detail.

Search

Presentation Type

Theme/SubTheme

Search Clear

Paper No.	Title	Presentation Type	Status	Completed
13	An Evaluation of the Effect of Tube Potential on Clinical Image Quality using Direct Digital Detectors (Pelvis and Lumbar Spine).	Oral Presentation - scientific paper	Submitted	View

You can use the search text box, presentation type or theme/subtheme to filter the list should you wish.

Click [View](#) on the abstract you would like to start with.

Home Abstracts Reviewer Guidelines Sign out

[Return to Search](#)

Abstract Details

Below are all of the details associated with the submitted Abstract along with the abstract itself. Use the menu on the left to get access to the various components of the abstract submission.

An Evaluation of the Effect of Tube Potential on Clinical Image Quality using Direct Digital Detectors (Pelvis and Lumbar Spine).

Submitted

- Title and Presentation Type
- Themes
- Abstract
- Review Submission

Abstract Title

Title An Evaluation of the Effect of Tube Potential on Clinical Image Quality using Direct Digital Detectors (Pelvis and Lumbar Spine).

Word Limit 15 Word Count 20

Presentation Type

Presentation Type Oral Presentation - scientific paper

Using the menu on the left-hand side you can click through the first three options (Title and Presentation Type, Themes and Keywords, Abstract) to view the details of the paper. Please note you cannot edit any of these details.

Note: Should the information be too big for the text box you will be able to scroll down in the text box to view further details.

Home Abstracts Reviewer Guidelines Sign out

Return to Search

Abstract Details

Below are all of the details associated with the submitted Abstract along with the abstract itself. Use the menu on the left to get access to the various components of the abstract submission.

An Evaluation of the Effect of Tube Potential on Clinical Image Quality using Direct Digital Detectors (Pelvis and Lumbar Spine).

Title and Presentation Type	Theme	Submitted
Themes		
Abstract		
Review Submission		

Theme/SubTheme MI - Dose Optimisation

Home Abstracts Reviewer Guidelines Sign out

Return to Search

Abstract Details

Below are all of the details associated with the submitted Abstract along with the abstract itself. Use the menu on the left to get access to the various components of the abstract submission.

An Evaluation of the Effect of Tube Potential on Clinical Image Quality using Direct Digital Detectors (Pelvis and Lumbar Spine).

Title and Presentation Type	Abstract	Submitted
Themes		
Abstract		
Review Submission		

Below is the submitted abstract for review.

If the author has included references please ensure that they have followed the [Vancouver style of referencing as used by JMRS](#). If the author has included a graph/table/figure please ensure that it has been directly referred to in the abstract and is correctly labelled.

If there are any grammatical or referencing errors please return the abstract to the author to amend and resubmit.

Document

Objectives
High kVp techniques, 15% or 10-kVp rules, are well known dose reduction methods (1-5). Traditionally, increased kVp is associated with decreased radiographic contrast and overall image quality (3,4,6). Recent studies suggest contrast and image quality are not heavily reliant on kVp with digital systems (5,7). This study aims to assess the effects of increasing kVp on clinical radiographic image quality when using Direct Digital Detectors and in doing so, validate high kVp as a dose saving technique.

Methods
Western Health Ethics approved this retrospective study. A selection of comparable Pelvis and Lumbar Spine radiographs were collected from the hospital PACS, with technical factors recorded. All clinical radiographs were assessed by 5 senior radiographers using a 15-point Visual Grading Analysis (VGA) rubric.

Results
For 40 AP Pelvis radiographs and 40 Lateral Lumbar Spine radiographs, reduction in the Dose Area Product (DAP) with higher kVp is seen.

Word Limit 250 Word Count 253

References

1. Bushong S. Radiologic Science for Technologists: Physics, Biology and Protection. 10th ed. Missouri: Elsevier Mosby; 2013.

Word Limit 250 Word Count 169

Graph/Table/Figure

If the author has included references please ensure that they have followed the [Vancouver style of referencing as used by JMRS](#). If the author has included a graph/table/figure please ensure that it has been directly referred to in the abstract and is correctly labelled.

If there are any grammatical or referencing errors, please return the abstract to the author to amend and resubmit. To maintain the standard of excellence for the conference abstract supplement, ASMIRT reserves the right to edit and amend any spelling, grammatical or formatting errors in abstracts prior to publication. Authors have been requested to thoroughly review their abstract for formatting, grammar and spelling before submitting in order to ensure the integrity of their abstract remains intact.

3. Reviewing the paper

When you have viewed the paper please continue to

[Review Submission](#)

Home Abstracts Reviewer Guidelines [Sign out](#)

[Return to Search](#)

Abstract Details

Below are all of the details associated with the submitted Abstract along with the abstract itself. Use the menu on the left to get access to the various components of the abstract submission.

An Evaluation of the Effect of Tube Potential on Clinical Image Quality using Direct Digital Detectors (Pelvis and Lumbar Spine).

Title and Presentation Type	Review Submission	Submitted
Themes	In this section you are required to complete the scoring related to the review of the abstract.	
Abstract	Please select which presentation format you think the submitted abstract would best suit. This will assist the programming committee.	
Review Submission	Indicate if you have any conflicts of interest (if so please email conferences@asmirt.org so the paper can be reallocated) and which scoring matrix you used to review the paper.	

In the Reviewer Notes text box please include your comments and any relevant notes for programming purposes. These comments will be visible to the programming committee not the author.

Once you have viewed the abstract you have two options - return to author for editing or complete the review.

If you choose to return the paper to the author for editing and resubmission **please ensure you complete the Comments to Author text box** and then select Return to Author for Editing. The author will be able to see anything written in the Comment to Author text box, will edit their abstracts and resubmit.

If the paper does not need to be edited by the author please ensure you complete all scoring and answer all questions below then tick Completed and Update. Please note if you do not tick Completed the paper will still show on your list as review incomplete.

Note: You can save a partially completed review at any time by clicking update. You will then be able to come back and complete the review at a later stage without losing any scoring you have already done.

Relevance to Themes	<input type="text"/>
Background	<input type="text"/>
Critical Appraisal	<input type="text"/>
Clarity of Abstract	<input type="text"/>
Content	<input type="text"/>
Presentation type recommended	<input type="text"/>
Please indicate which review matrix you used to review this paper	<input type="text"/>
Do you have any conflicts of interest in reviewing this paper? If yes please email conferences@asmirt.org with the details	<input type="text"/>
Reviewer Notes	<input type="text"/>
Comments To Author	<input type="text"/>

Review Completed

Completed

[Return to Author for Editing](#) [Update](#)

This is the section you need to complete for each abstract. Please be sure to use the correct section of the [Abstract Marking Rubric](#) for *Background* when marking scientific or non-scientific abstracts.

The fifth drop down is where you can recommend which **presentation format** you think this paper would best suit – Poster, 15-minute oral (or 30-minute if you think it is appropriate) or Pecha Kucha. This drop down will assist the programming committee and are your recommendations only.

The sixth drop down is where you state which **scoring matrix** you used to review the paper and the last drop down is to indicate if you have any **conflicts of interest**.

Please complete the reviewer notes section with any relevant notes for programming purposes. The Programming Committee will view these comments. The author will not see these comments.

Once you have scored the paper you have two options - [Return to Author for Editing](#) [Update](#)

If you are sending the paper back to the author for editing please complete the **'Comments To Author'** section with your suggested amendments so that they are aware of things that need to be corrected/updated.

The abstract submitters will receive an email asking them to log back into the presentation portal to view the reviewer's comments regarding edits required. Once they make their amendments and resubmit you will receive an email letting you know that a paper you returned to an author for edits has been resubmitted. Log back into the reviewer portal and complete your review.

If the paper does not need to be sent back for editing please tick **Completed**. Your two options will then change. Select **Submit Completed Review** to complete your review.

[Return to Author for Editing](#) [Submit Completed Review](#)

You will be taken back to the abstracts page and the abstract that you have reviewed will now show with a tick under the completed column.

Home Abstracts Reviewer Guidelines Sign out

Abstracts for Review

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Search

Presentation Type

Theme/SubTheme

[Search](#) [Clear](#)

Paper No.	Title	Presentation Type	Status	Completed	
13	An Evaluation of the Effect of Tube Potential on Clinical Image Quality using Direct Digital Detectors (Pelvis and Lumbar Spine).	Oral Presentation - scientific paper	Submitted	<input checked="" type="checkbox"/>	View

Please complete these steps for all abstracts until they are all showing as completed.

Note: If you are halfway through scoring an abstract and need to save it to complete at a later stage, simply hit the Update button. You will be taken back to the abstracts page and the abstract you are working on will show on the list but will not be marked as completed. When you come back in and click View on that abstract again you will be able to continue with the review.