ASMIRT/AACRT 2019
Electronic Poster Presentation information and advice

Electronic posters will once again be used at ASMIRT/AACRT 2019. To assist you with your electronic poster presentation, please take the time to read the following instructions.

Electronic poster authors / presenters are required to register for the meeting **by the close of early bird on Thursday 20 December 2018** via https://conference.asmirt.org/2019/?page=registration

There are 2 main options for your e-poster presentation at ASMIRT/AACRT 2019.

1.   Have your e-poster on the website / App in the conference lead up, and at the computer terminals at the event so that delegates can view your e-posters before, during and after the conference.

2.   In addition to item (1), you will also have the opportunity to have a scheduled short presentation with question and answer time.

We will schedule and advertise the program of presentations for the main breaks, and at this stage envisage them to be around 5-7 minutes in total.

Please advise us if you want to make yourself available for a short Question and Answer session in the trade / exhibition hall. You can do this when you upload your ePoster.

File size
Electronic posters are to be no larger than **20MB** in size.

Page limit
Electronic posters are to be a **maximum of 6 slides only.**

Recommended headings
Title
Introduction/ background / objective (can be separated)
Participants / Methods
Results
Conclusions
References / Bibliography
Acknowledgements
Further Information

Layout
Authors name and affiliation = top right
Title = top left

Electronic posters must meet the following criteria:

Format
Electronic posters will be accepted in **PPT** format only. As the posters will be viewed on computer terminals onsite, we ask that you distribute the poster content over multiple slides like a normal presentation. There is also a feature on the terminals to view all slides on the same page

Version
We are happy to receive the following file versions - Microsoft PowerPoint 2007, 2010

Template
Please use ASMIRT/AACRT 2019 template for your submission. Please download your template from the ePosters page of the conference website.

PLEASE DO NOT CHANGE the size of the e-poster template as it is sized and designed to fit the presentations screens and mobile devices.

Images
• JPEG images are the preferred file format for inserted images and for on-screen presentations
• Images should be inserted into the slide using the "insert/picture/from file" command
• Please ensure that your images fit inside the containing slide. You may have to resize and/or crop them
• Compress your images using the "file/save as/tools/compress pictures" command

Font
• For cross platform compatibility, use fonts such as Arial, Verdana, Calibri, Times New Roman.
• Proof read and spell check your presentation.
• Recommended font size minimum is **12 Point**. Anything from 12-16 point is recommended.

Tables
Tables should be labelled as per the example below

Table 1 Example of a table

Heading 1	Heading 2	Heading 3
Entry 1	Entry 2	Entry 3

Figures
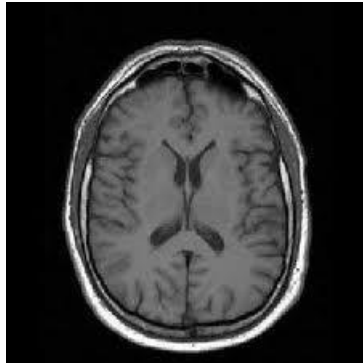Figures should be labelled as example below – labelling should be 12 point font

Figure 1 A relevant image

Colour
Choose colour combinations that make your text easy to read such as;
• Light backgrounds (white, yellow, light blue) with dark fonts (black, navy blue, dark grey).
• Dark backgrounds (blue, purple) with light fonts (white, yellow, cyan).
• Avoid using red or green in any fonts or backgrounds as they are colours that are difficult to read.

Animations, movies and audio
No animations, movies or audio will be supported for the electronic posters at ASMIRT/AACRT 2019.

How / where to upload your presentation
Your electronic poster presentation must be uploaded to ASMIRT 2018 website **by COB Tuesday 22 January 2019.**

Upload your presentation at the ePosters page of the ASMIRT/AACRT 2019 website. You will be asked to include your details and those of co-authors, keywords for search purposes, your abstract number, modality/category, and if you are available for ePoster Q&A during one of the lunchtimes at the conference.

In February we will ensure all accepted e-posters are submitted correctly and approved by the scientific committee for viewing at the meeting. They will then be loaded into the ePosters system for viewing online and at the conference.

For further details or assistance with your ePosters please contact us at
conferences@asmirt.org (please use the wording ASMIRT/AACRT *ePosters 2019* in the title of the email)